



TRWC Board of Directors' Meeting

Thursday, October 20th, 2011

Town of Gilbert

Conference Room 300 - 2:30 pm to 4:00 pm

50 E. Civic Center Drive, Gilbert, AZ 85296

Attendees: John Kross (Queen Creek), Alex Deshuk (Mesa), Steve Blum (Apache Junction Fire District), Jerry Ward (Apache Junction), Ajay Joshi (Gilbert) Dale Shaw, Randy Thompson, Denny Fulton, Darin Douglass (Mesa), Bill Anger, (Engelman Berger Law Firm), John Glorioso, (Gilbert), Ron Knight (Queen Creek), Mike Sumnicht, (Motorola), Nick Spino, (Creative Communications), David Felix (RWC), Fire Chief Gary Bradbury, (Rio Verde Fire District)

Minutes

TOPIC	Agenda Review
Topic Leader(s)	Chairman John Kross
Document Link(s)	Agenda
Motion	n/a
Summary	Mr. Kross reviewed the agenda, along with welcoming two new TRWC board members – Steve Blum /Apache Junction Fire District and Jerry Ward /City of Apache Junction
TOPIC	Action on 06/23/11 Board Meeting Minutes
Topic Leader(s)	Chairman John Kross
Document Link(s)	Minutes
Motion	Alex Deshuk moved to approve the 6/23/11 minutes with a second from Jerry Ward. The motion passed.
TOPIC	Discussion and Possible Action on Recommended Intergovernmental Agreement Revisions
Topic Leader(s)	Executive Director Dale Shaw and Attorney Bill Anger
Document Link(s)	IGA and Governance Changes
Summary	<p>Dale Shaw summarized the changes/revisions involved:</p> <ol style="list-style-type: none"> 1. Facilitates the addition of Rio Verde as a participating member in the TRWC. Execution by all the existing members is necessary to facilitate this. 2. Involves simplifying the Budgeting and Cost Recovery process with allowing this body the ability to adopt Cost Recovery methods that they see fit, moving forward. 3. Adding some provisions in the area of Risk and Liability insuring a clear direction on what would happen if a loss occurred. 4. Possible change - Mr. Anger discussed a potential opportunity/addition to the IGA document, before the final execution, to streamline the process of adding a new member. This would allow the TRWC board to add new members without having to go back to respective governing bodies for approval. This idea hasn't yet been reviewed by the Executive Committee and it is possible that it may need to cycle through the Committee before Mr. Anger sends out the final documents. The new process would be used only for adding new members; significant changes to the IGA would have to go back to respective governing bodies to get approval for implementation. <p>Mr. Anger also mentioned that there were a few typographical errors. Also, the TRWC was</p>



	<p>called Topaz Regional Wireless Cooperative and should be Network.</p> <p>Chairman Kross asked Ajay Joshi, Chairman of the Executive Committee, if he was comfortable with these changes and Mr. Joshi confirmed that the Executive Committee is confident in their review of the “redlined” document.</p> <p>Chairman Kross asked Chief Bradbury if he wanted to make any additional remarks or comments. The Chief reported that they have made great progress.</p> <p>Mr. Anger requested an effective date for the agreement determined. December 15th, 2011, was chosen.</p>
Motion	Ajay Joshi moved to approve, with a second from Steve Blum, the recommended changes/revisions to the IGA, subject to governing bodies’ approvals, and the addition of the suggestion (process for adding new members) by legal counsel. The motion passed.
Action Items	Members to execute the revisions to the IGA and Governance sometime with their governing boards in the November timeframe.
TOPIC	Discussion and Possible Action on Recommended TRWC Property Insurance Policy
Topic Leader(s)	Executive Director Dale Shaw and Lee Frische (Town of Gilbert Insurance Rep)
Document Link(s)	Property Insurance Policy/Program
Background	The Executive Committee has reviewed the current policy. There is now approximately \$26,000,000 in assets associated with the TRWC. An independent policy has been considered to insure all appropriate assets were covered and that they are clearly defined, and to ensure that the cost associated is distributed back to the members in an appropriate manner. The TRWC benefits from Mesa having the bigger policy and coverage to qualify for the pricing discounts.
Motion	Alex Deshuk moved to approve, with a second from Ajay Joshi, to obtain a separate insurance policy covering the TRWC assets. The motion passed.
Action Items	None
TOPIC	Discussion and Possible Action on Recommended TRWC Cost Recovery Model Changes
Topic Leader(s)	Executive Director Dale Shaw and Randy Thompson (Mesa Communications)
Document Link(s)	Cost Recovery Model Changes
Summary	The TRWC Executive Committee and staff have been reviewing the option of establishing an alternate cost recovery model that is usage based as opposed to subscriber based, as it is today, we will measure the utilization and perform cost recovery proportionate to the amount of usage on the radio system. The Executive Committee endorsed moving forward with the usage based model, first implementing for the operation and maintenance category. This will give an opportunity to proof the system and ensure we are prepared to consider applying the approach to capital.
Motion	Ajay Joshi moved to approve, with a second by Steve Blum, the Cost Recovery Model changes. The motion passed.
Action Items	None
TOPIC	Discussion and Possible Action on TRWC Board of Director Chairman Election
Topic Leader(s)	Executive Director Dale Shaw
Document Link(s)	n/a



Background	The three year term for Mr. Kross is up this October. He may consider another two year term per the Governance. Mr. Deshuk nominated Mr. Kross for another term and it was supported by the rest of the board members.
Motion	Ajay Joshi motioned, with a second by Steve Blum, to have John Kross continue as the chairman of the TRWC for the next two year term. The motion passed.
TOPIC	Discuss Status on Various Regional Radio Communications Projects
Topic Leader(s)	John Kross, Alex Deshuk, Ajay Joshi , Dale Shaw and David Felix (RWC)
Document Link(s)	FCC Document
Background	<ul style="list-style-type: none"> Chairman Kross provided a summary of the Sept. 8th meeting of the TRWC/RWC co-chairs. He stated that it was a very good meeting with positive results. Ongoing discussions included, but are not limited to: developing a solution for ongoing operational roaming across the region, developing a governance model, implementing a joint operational working group, and sharing information on capital improvement programs. David Felix (RWC) – provided information on the impact of 700 MHz narrow-banding for the greater Phoenix area. He visited congressional staff in Washington on communications funding.
Motion	n/a
Action Items	The Executive Committee will review the petition specifics. David Felix will schedule a conference call and invite TRWC before the end of the year
TOPIC	Discussion and Possible Action on Maricopa County Interoperability Request
Topic Leader(s)	Executive Director Dale Shaw
Document Link(s)	Maricopa Co Sheriffs Letter
Summary	Dale Shaw provided an update to the board as to the County’s request for interoperability. Discussions are continuing between the County and the TRWC, however, nothing in the way of a legal agreement has been established yet.
Motion	n/a
Action Items	None
TOPIC	Discussion and Possible Action on Carefree Fire Department Interoperability Request
Topic Leader(s)	Executive Director Dale Shaw
Document Link(s)	Rural Metro FD Letter
Motion	Alex Deshuk made a motion to approve, with a second by Ajay Joshi, allowing Dale Shaw to proceed with generating a formal agreement with Carefree FD using the standard TRWC template. The motion passed.
Action Items	None
TOPIC	Discussion and Possible Action on other Outstanding Membership/Interoperability Requests
Topic Leader(s)	Executive Director Dale Shaw and Fire Chief Gary Bradbury (Rio Verde FD)
Document Link(s)	IGA - AZ Dept. of Health Services
Background	<ol style="list-style-type: none"> Chief Bradbury gave a quick summary of the progress and status of Rio Verde. Dale Shaw briefly summarized progress and status for both Mesa Community College and Union Pacific Railroad.



	3. Dale Shaw updated the board on the agreement with the Hospital Network and asked the board to authorize him to execute an agreement with AZ Dept. of Health Services, who will administer the radios.
Motion	Ajay Joshi move to approve, with a second by Alex Deshuk, the agreement with AZ Dept. of Health Services.
Action Items	Dale Shaw to execute an agreement with AZ Department of Health Services
TOPIC	Network Administrator Updates
Topic Leader(s)	Dale Shaw, Randy Thompson and Denny Fulton (Mesa Finance)
Document Link(s)	Admin Update Budget
Background	Randy Thompson and Denny Fulton reviewed their respective areas with the Board. (See documents)
TOPIC	Adjournment
Motion	Alex Deshuk moved to adjourn, with a second by Ajay Joshi. The meeting was adjourned.