



## **Policies, Procedures, and Committee Structure**

December 9, 2008

### **Policies & Procedures (as defined in the governance agreement)**

8.1 The Executive Director shall maintain, subject to Board of Directors' approval, the TRWC policies and procedures. At a minimum, the Executive Director shall review the TRWC policies and procedures bi-annually. Revisions to the policies and procedures shall be approved by the Board of Directors. The Executive Director may consider specific revisions upon request.

*Please note that policies and procedures will be reviewed at upcoming Board meetings as completed.*

### **Committees (informational)**

An executive committee, and operations and technical working groups will be *established by the Executive Director* to ensure cross-jurisdiction participation in the review of policies and procedures, and other day-to-day activities of the network. The initial structure and suggested representation has been outlined in the attached document, *TRWC Committees*. These groups will make recommendations to/through the Executive Director.

### **Regular Schedule**

1st Thursday at 1:30PM	Executive Committee
2nd & 4th Wednesday at 9AM	Technical Working Group
2nd Thursday at 1:30PM	Operations Working Group

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