



TRWC Board of Directors Meeting

Monday, September 14, 2009, 10 am to 12 pm

Location: Town of Gilbert – Room 233
50 E. Civic Center Drive
Gilbert, AZ 85296

Members Present: *Mesa:* Dale Shaw (Exec. Dir.), Alex Deshuk; *Queen Creek:* John Kross; *Gilbert:* Shawn Woolley; *AJFD:* Chuck Zanella; *Apache Junction:* Kathy Jeter; *TRWC Attorney:* Bill Anger (Engelman Berger)

Guests Present: *Mesa:* Randy Thompson, Denny Fulton, Mike Brown, Shirl Butler, John Minick, Bruce McGregor, Brian Kotsur, *Rural/Metro Fire:* Chuck Fitzgerald, Chief, Dan Caudle, Peter Zick, *Rio Verde Fire:* Gary Bradbury, Jerry Fickes, *Phoenix Fire:* Doug Mummert, *Motorola:* Mike Sumnicht, Ricardo Aguilar, Miguel Lomba

Recorder: Leslie Dibble

Minutes

Agenda Review

Topic Leader: Chairman Kross

Chairman Kross reviewed the [agenda](#) items with the Board.

Action on the 03/30/09 TRWC Board Meeting Minutes

Topic Leader: Chairman Kross

Chairman Kross asked for a motion for consideration of the 3/30/09 Board meeting [minutes](#). There was a motion to approve by Chuck Zanella and a second by Kathy Jeter. All were in favor.

Action on recommended Policies and Procedures

Topic Leader: Executive Director & Randy Thompson

Dale and Randy provided a brief overview of proposed policies and procedures. The administrative manager, Mesa, moving forward along with its partners, will use these policies and procedures for operational purposes. They cover three major areas: operations/maintenance, configuration management, and network security. The TRWC Committees; Technical, Operational and Executive have all recommended approval to the Board through the Executive Director.

Chairman Kross asked for a motion for consideration of the adoption of the [Policies and Procedures](#). There was a motion to approve by Alex Deshuk and a second by Chuck Zanella. All were in favor.

Discussion/Possible Action on Rural Metro TRWC Interest

Topic Leader: Executive Director

Guest Speaker: Fire Chief, Dan Caudle, of Rural Metro, and Bruce McGregor of Mesa Fire

A [letter](#) from Rural Metro was sent as a request to be considered as an Interoperability Participant with the TRWC.

The Executive Director, after conversations with Mesa Communications technical staff, stated that there does not appear to be any negative impacts to the system moving forward, if the Board agrees. Chairman Kross asked for a motion for consideration to direct the Executive Director to move forward with the development of an Interoperability agreement/contract with Rural Metro and Mesa as TRWC administrator. There was a motion to approve by Chuck Zanella and a second by Kathy Jeter. All were in favor.

Update on Reconfiguration Status

Topic Leader: Executive Director & Jeff Toye (absent)

Dale Shaw announced that we are on schedule for the first quarter of 2010. We are currently working with our vendor, Motorola, to establish a detailed timeline on the implementation of the new equipment that will establish the TRWC as an independent system, along with identifying the steps that are necessary technically to accomplish this. As of now, we are on a timeline of end of January early February to have the implementation occur to establish an independent system.

In conjunction with the reconfiguration, Dale Shaw gave an update on the White Tanks site, improving coverage on the west side. Antennas could be installed as early as the end of September and equipment put in place in October.

The only remaining item, related to reconfiguration, is establishing talkgroups for interoperability with the RWC. Discussions have gone well regarding talkgroups and we are in general agreement on approach.

Update/Possible Action on IGA with (Phoenix) RWC

Topic Leader: Executive Director

We have continued work on establishing interoperability with the RWC. We have submitted a draft IGA to Phoenix. The IGA has been operationally accepted and is now going through legal review with Phoenix, acting as the administrator of the RWC.

Update/Possible Action on Data Radio System

Topic Leader: Executive Director & John Minick (Mesa Communications)

[HPD Subscriber Equipment Pricing](#)

A [presentation on the data radio system](#) that is used by Mesa and some of the TRWC partners was presented by John Minick. An upgrade for the current system is necessary due to the system being 10 years old and obsolete. This system is used for CAD and AVL and is used by Mesa's Police and Fire, Gilbert and Queen Creek use it for their Fire dispatch. A cost breakdown and review of recovery of costs for the upgrade to those participating in the use of the system was included with the presentation. Dale Shaw will confirm the existing numbers within the next two weeks via email to participants for their budgeting use.

Update/Possible Action on the Fiscal Year 08/09 & 09/10 Budget

Topic Leader: Executive Director & Denny Fulton

[FY 2008/2009 Recap & FY 2009/2010 Review](#)

[Discuss Potential Change in Cash Flow for Reconfiguration and White Tanks](#)

After reviewing the data Denny provided, the board members agreed to be billed now instead of waiting for the 2010 billing date.

Chairman Kross asked for a motion to approve the proposed change in invoicing as presented by Denny Fulton. There was a motion to approve by Chuck Zanella and a second by Kathy Jeter. All were in favor.

Updates from the Executive Director

- Gary Bradbury's Departure
 - i. Gary has retired from Mesa Fire and is now the Fire Chief for Rio Verde. The Board congratulated him on his new position.
- Rio Verde Status
 - i. The change in Rio Verde Fire leadership has caused a renewal of interest in establishing a formal arrangement with the TRWC
- Shawn Woolley's Appointment
 - i. Shawn has accepted the chair position of the TRWC Executive Committee due to the retirement of Chief Bradbury
- Gila River Status
 - i. As the Board is aware, a MOU has been drafted and submitted for Gila River's review. Dale Shaw has made recent contact with a member of their public safety and is waiting to hear back. Any response from them will be communicated to the Board, as it is available.
- MPS Status
 - i. Mesa is working on establishing a communications link between the City of Mesa and Mesa Public Schools to be used in the event of a school emergency. This would allow Mesa PD and Fire to patch in with MPS Security and Administration to provide direct lines of communication, rather than rely on the traditional phone calls through dispatch. The two jurisdictions recently had a meeting to discuss protocol. An IGA is very close to being completed with MPS. This is just an informational update to the TRWC partners in the case that they would like to do something similar within their jurisdictions.
- Stimulus Funding
 - i. Mesa has inquired on several items related to stimulus funding, but to date has not yielded any funding. Alex Deshuk mentioned that COM Councilmember, Dennis Kavanaugh is going to Washington next week to lobby on the City's behalf for some relief on the requirements for funding.

Meeting Summary and Next Meeting Preview

Topic Leader: Executive Director

- Chairman Cross summarized each of the agenda topics.
- The next Board of Director's meeting will be December 7 in Gilbert, same room and same time.
- Agenda Topics
 - Update on budget
 - Update on status of Rural Metro

Adjournment

- Chairman Cross adjourned the meeting.