



TRWC Board of Directors Meeting Minutes

Tuesday, December 9, 2008, 10 am to 12 pm

Location: Town of Gilbert – Room 233
50 E. Civic Center Drive
Gilbert, AZ 85296

Members Present: Chuck Zanella (AJ Fire District-Primary), Kathy Jeter (City of AJ-Primary), John Kross (Chairman, Town of Queen Creek-Primary), Alex Deshuk (City of Mesa-Primary), Dale Shaw (TRWC Executive Director), Shawn Woolley (Town of Gilbert-Alternate) Bill Anger (TRWC Attorney)

Guests: John Glorioso (Gilbert), Bruce McGregor (Mesa), Troy Mullender (AJ), Cliff Puckett (Salt River Pima-Maricopa Indian Community), Bill Fleming (Motorola), Denny Fulton (Mesa), Jeff Toye (Mesa), Mike Brown (Mesa), Gary Bradbury (Mesa), Rick Davis (Town Manager, Fountain Hills), Van Summers (Queen Creek)

Recorder: Leslie Dibble

Minutes

Agenda Review

Topic Leader: Chairman Kross

Chairman Kross informed the group that the meeting is being recorded by [audio](#) for minute taking purposes and then reviewed the agenda items with the Board.

Discuss Phoenix Separation and Take Possible Action

Topic Leader: Dale Shaw, (Exec Dir), & Gary Bradbury, (Mesa Asst Fire Chief)

- Gary Bradbury presented a [history of the Phoenix Separation](#) and described where the TRWC and Phoenix are currently in the process of planning the separation.
- We will continue our work through the ad hoc sub-committee structure to refine and prepare the proposal to Phoenix for continuing with the separation and moving on to the next phase.

Discussion on Policies, Procedures, and Sub-committee Structure

Topic Leader: Dale Shaw, (Exec Dir)

- Dale Shaw presented the definition of [Policies and Procedures](#) as defined in the governance agreement. The Policies and Procedures will be reviewed at upcoming Board meetings as completed.
- A cross-jurisdictional [sub-committee organizational chart](#) was presented to the board members. A tentative meeting schedule was also established for those committees.
- Any input is welcome regarding [membership](#) on these committees, especially where TBD is listed. Contact Dale Shaw with any concerns/changes regarding representation on the committees.
- We will move forward with the review of the policies and procedures through the ad hoc sub-committee structure.

Discussion on Fiscal Year 09/10 Budget

Topic Leader: Dale Shaw, (Exec Dir) and Jeff Toye (Mesa Communications Project Liaison)

- Capital Improvements
- A [short presentation](#) was given identifying key information on how the five-year forecast projections were calculated for capital improvements.
- Budget Adoption Timeline
 - The Executive Director provided the definition of [Budget and Expenditure Planning](#) as defined in the governance agreement. He also presented a timetable for the budget approval process.
- The timetable will be followed as outlined. The Executive Director will report additional information on the capital improvement plan and other related budget items.

Discussion and Action on Fountain Hills Study

Topic Leader: Dale Shaw, (Exec Dir) and guest, Rick Davis (Town Manager of Fountain Hills)

- Process Review
 - The Executive Director reviewed with the board the “Member Admission Process” as defined in the governance agreement, along with the general requirements, application, and evaluation factors. A [Motorola Statement of Work](#) was handed out for review.
 - Dale Shaw introduced Rick Davis to the Board. Mr. Davis discussed Fountain Hill’s desire to potentially join the TRWC.
- Take Action on Study
 - Chuck Zanella motioned to go forward with the Fountain Hill’s Motorola Impact Analysis study. Kathy Jeter seconded the motion. The motion was passed by a vote of 5 - 0.
- The Executive Director will be commencing with the execution of the contract to conduct the study and identify the impacts as related to the TRWC and will report to the Board those findings.

Meeting Summary and Next Meeting

Topic Leader: Executive Director

Dale Shaw summarized each of the agenda topics.

Next Meeting

- The next meeting will be on Monday, January 5, 2009, 10:00 a.m. to 12:00 p.m. at the Town of Gilbert in Conference Room 233.

Adjournment

Motion to adjourn – Chuck Zanella

Second – Shawn Woolley

The meeting adjourned at 11:15 a.m.